

Instructions for Faculty to Upload E-tutorials

Step 1

Click on E tutorials on the Kashmir University website or Go to

<http://egov.uok.edu.in/elearning/Login.aspx>

The image is a screenshot of the University of Kashmir website. At the top, there is a header with the university's logo, name, and accreditation status (NAAC ACCREDITED A+). It also displays accreditation scores: NAAC 53, NIRF 2019, and AICTE 51. Contact information includes a phone number (+91 (194) 227 2096) and an email address (Info@uok.edu.in). A navigation menu below the header includes links for HOME, ABOUT, ACADEMICS, SCHOOLS, CAMPUSES, RESEARCH CENTRES, and DIRECTORATES. A yellow banner below the menu contains a message about NAAC accreditation. The main content area features a large blue banner for 'Admissions 2020' with a start date of 11-03-20. Below the banner is a green navigation bar with icons and labels for ADMISSIONS, EXAMINATIONS, RESEARCH, E-TUTORIALS, DISTANCE EDUCATION, and LIBRARY. The 'E-TUTORIALS' link is circled in red.

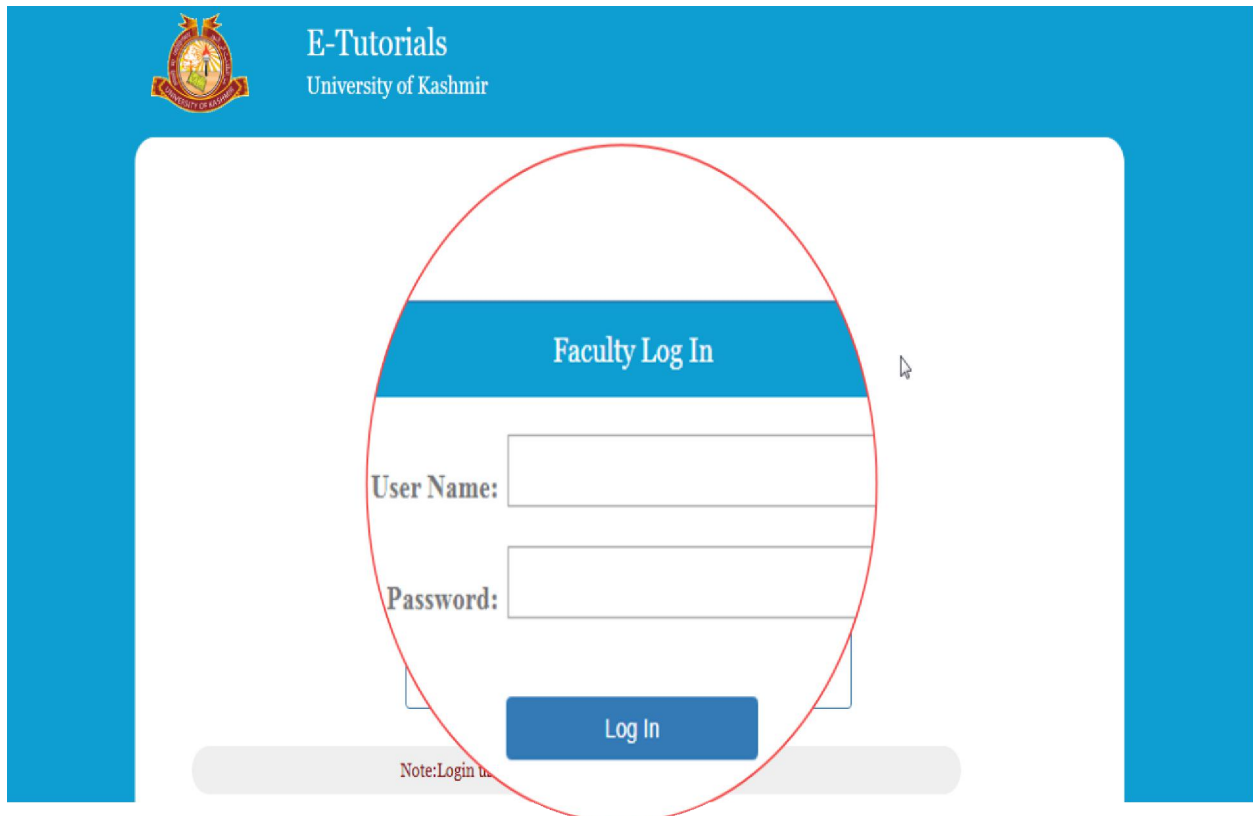
Step 2


Click on Faculty Login.

The screenshot shows the E-Tutorials website for the University of Kashmir. The top navigation bar is blue and contains the university logo and name on the left, and the text 'E-Tutorials University of Kashmir' on the right. Below this, a white navigation bar contains the links 'UPLOAD STATISTICS' and 'FACULTY LOGIN'. The 'FACULTY LOGIN' link is circled in red. In the center of the page, there is a menu box with a blue header 'E-Tutorials' and four items: 'E-Tutorials UG', 'E-Tutorials PG', 'E-Tutorials Distance', and 'EMRC Digital Learning Corner'. A mouse cursor is visible below the menu box.

Step 3

Enter username and Password, click on Log in button to login to your account.



 E-Tutorials
University of Kashmir

Faculty Log In

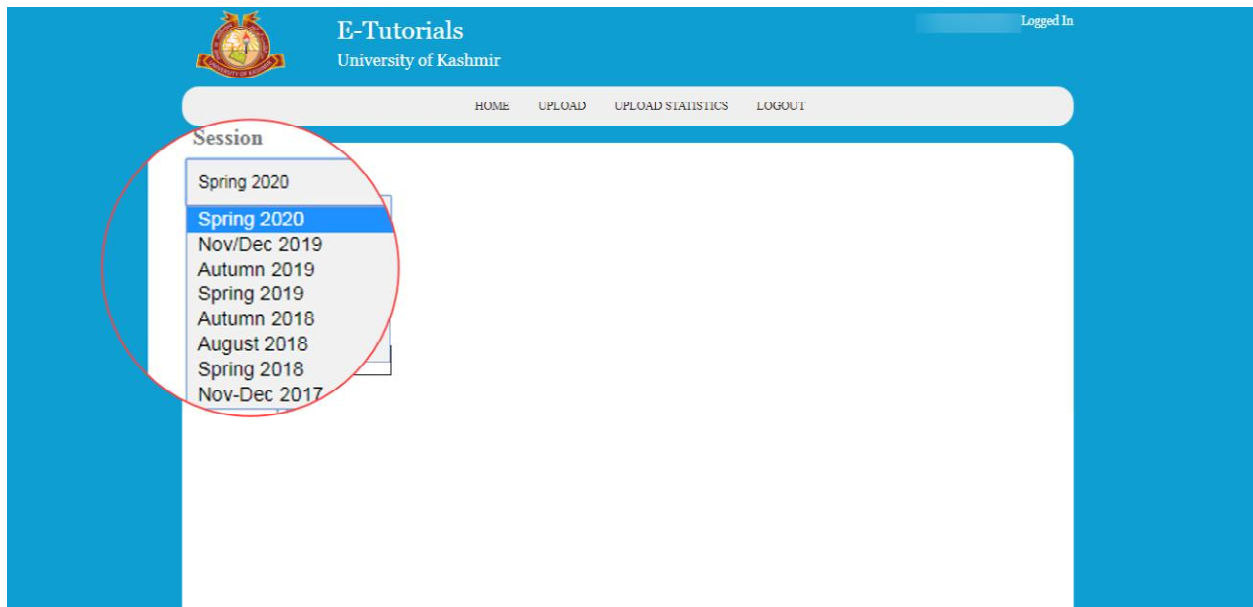
User Name:

Password:

Note: Login to

Step 4

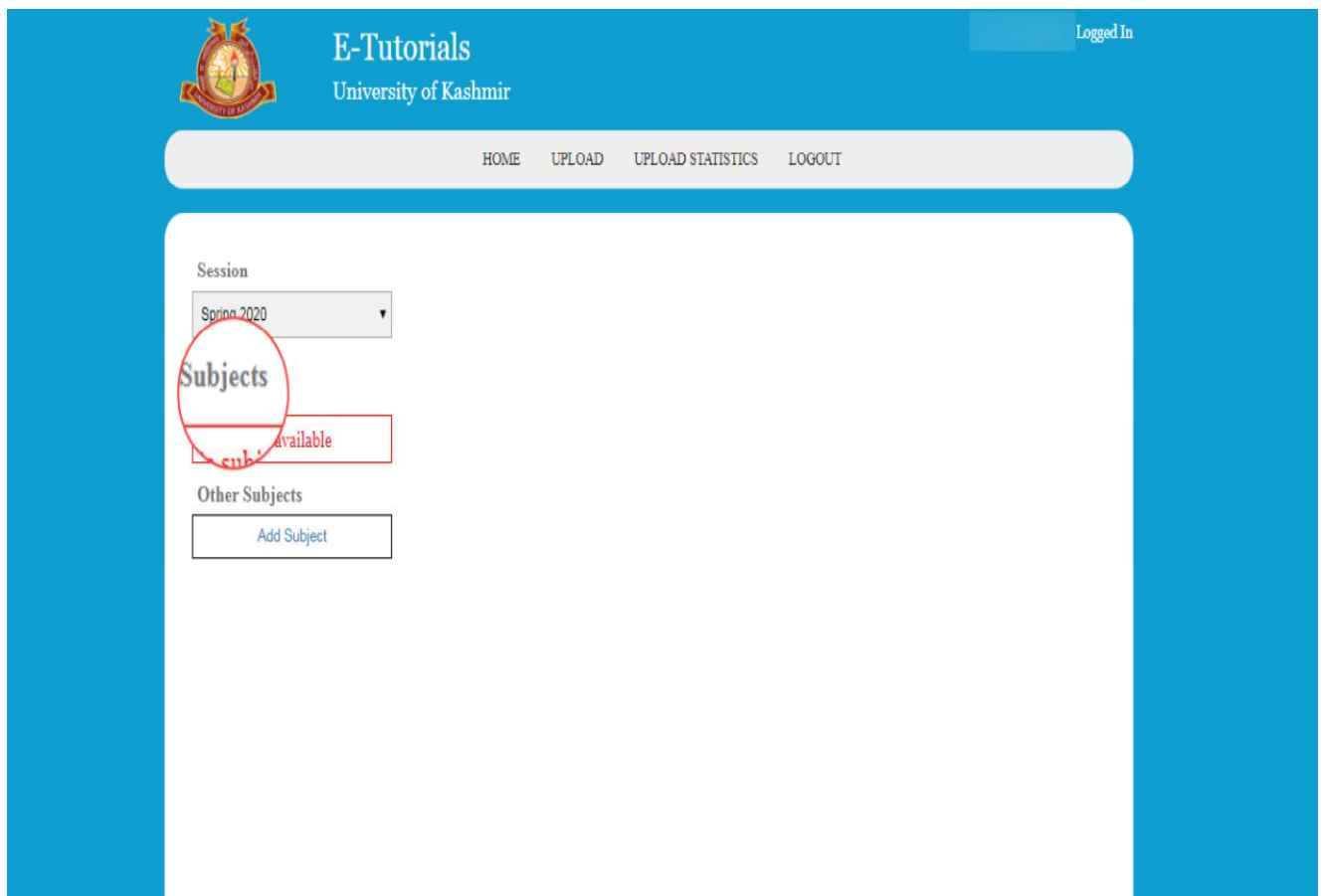
In Session tab, you can change the session and subjects assigned to you will appear automatically in the subject's pane of the Webpage.



Step 5

Subjects tab will show the subjects that have been assigned to you in e-Award system.

If you don't find a subject in e-tutorials assigned to you for a particular session and level, you will have to get that assigned on e-Awards system and the subject will automatically reflect in e-Tutorial system also.



The screenshot displays the E-Tutorials interface for the University of Kashmir. The header includes the university logo, the text "E-Tutorials University of Kashmir", and a "Logged In" status. A navigation bar contains links for "HOME", "UPLOAD", "UPLOAD STATISTICS", and "LOGOUT". The main content area features a "Session" dropdown menu set to "Spring 2020". Below this, the word "Subjects" is circled in red. A red box highlights the text "No subject available". Underneath, there is a section titled "Other Subjects" with an "Add Subject" button.

Step 6

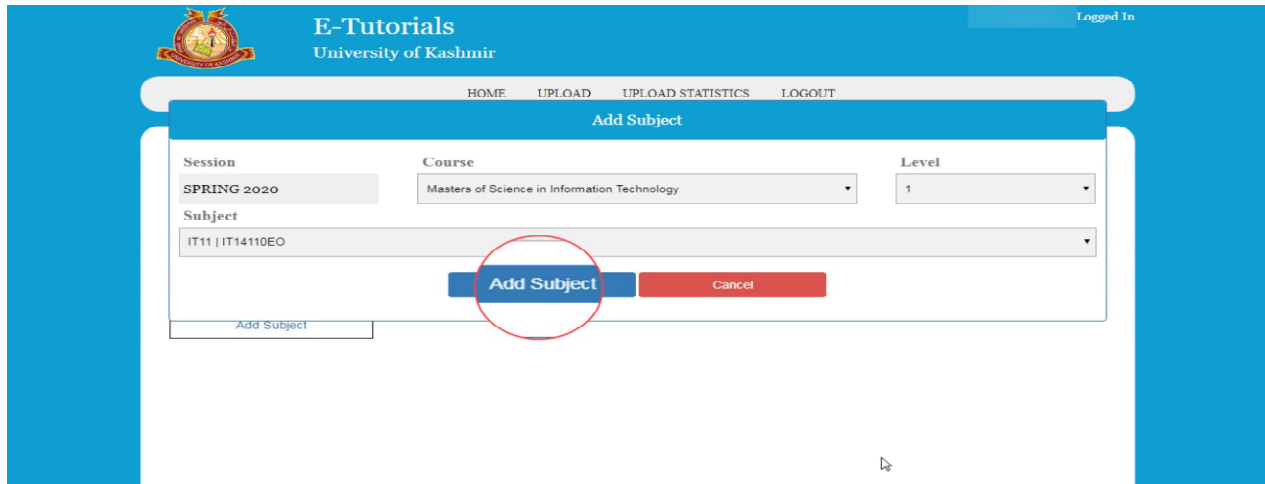
If subjects are still not assigned, then you can add subject by using Add Subject option of E-Tutorials as shown below.

To add subject, click on the **Add subject** button.



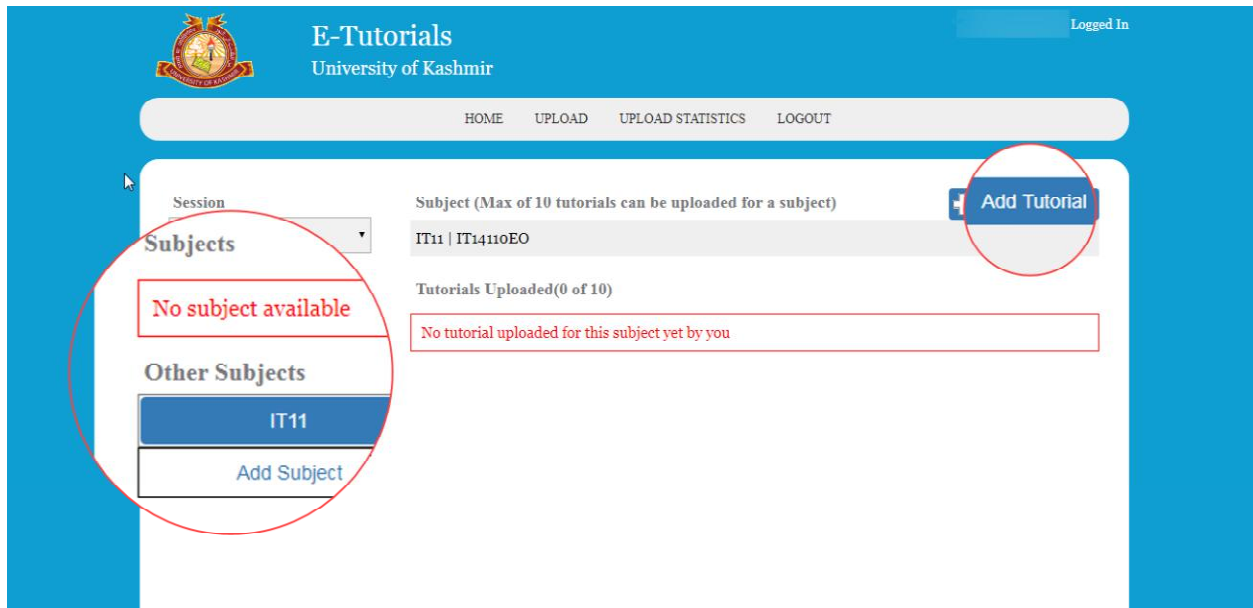
The screenshot displays the E-Tutorials interface for the University of Kashmir. At the top left is the university's logo and the text 'E-Tutorials University of Kashmir'. A navigation bar contains links for 'HOME', 'UPLOAD', 'UPLOAD STATISTICS', and 'LOGOUT'. The main content area features a 'Session' dropdown menu set to 'Spring 2020'. Below it, the 'Subjects' section shows a red-bordered box with the text 'No subject available'. At the bottom of this section, the 'Add Subject' button is circled in red, indicating the next step in the process.

Enter all the details and click on **Add subject** button to save the details.



Step 7

To add details of tutorials, click on the subject code in Subjects pane and then click on **Add Tutorial** button.



In Add tutorials you can upload Tutorials, by clicking on Choose file tab and click on Upload tutorials button as shown below.

OR

Enter the URL of any e-resource(eg. youtube link etc.),enter a descriptive name for the uploaded material and click on Upload Tutorial button to add your tutorial for the subject.

The screenshot shows a web interface for adding a tutorial. At the top, there are dropdown menus for 'Session' (Spring 2020) and 'Subject' (IT11 | IT14110EO), with a '+ Add Tutorial' button to the right. Below this is a blue header for the 'Add Tutorial' form. The form contains several input fields: 'Course Code' (MSCIT), 'Course Name' (MASTERS OF SCIENCE IN INFORMATION TECHNOLOGY), 'Session' (SPRING 2020), 'Level' (1), 'Subject' (IT11 | IT14110EO), 'Title' (empty), and 'External Link (Specify http:// or https:// for URL)' (empty). A file upload section is located at the bottom left, with a 'Choose File' button circled in red. At the bottom center, there are two buttons: 'Upload Tutorial' (blue) and 'Cancel' (red), both circled in red.

Note: Size of the file to be uploaded should be up to 5MB and it should be in either of these formats: pdf, pps, ppsx, ppt, pptx. If any of these parameters is violated, the file will not be uploaded.