

**BA GENERAL 1ST SEMESTER
PUBLIC ADMINISTRATION
DISCIPLINE SPECIFIC COURSE -1 (CORE-1)**

PA120C: PUBLIC ADMINISTRATION: PRINCIPLES OF PUBLIC ADMINISTRATION

CREDITS: THEORY: 4, TUTORIALS: 2

Objectives: The objective of the paper is to introduce UG students to the principles of Public Administration. The students shall also be able to grasp the functioning of the organs of government and their changing nature.

Theory: (4-Credits: 60 Hours)

Unit: I (Introduction)

- 1.1. Meaning, Nature and Scope of Public Administration
- 1.2. Growth and Development of Public Administration
- 1.3. Public and Private Administration
- 1.4. New Public Administration

Unit: II (Principles of Organisation)

- 2.1 Organization: Meaning and Definitions
- 2.2 Principles of Organisation: Hierarchy, Span of Control, Unity of Command, Delegation - Line and Auxiliary Agencies
- 2.3 Basis of Organisation: Purpose, Process, People and Place
- 2.4 Theories of Organisation: Classical, Neo-Classical, Modern Theories of Organisation

Unit: III (Structure of Administration)

- 3.1. Chief Executive: Types of Chief Executive: Single - Plural and Collegiate
- 3.2. Department - Public Corporation - Independent Regulatory Commission Board

UNIT: IV (Control of Public Administration)

- 4.1. Types of Control - Legislative, Executive and Judicial Control
- 4.2. Functions of Comptroller and Auditor General of India

TUTORIALS: (2-CREDITS: 30 HOURS)

[Assignments, Presentations, Viva-voce]

Maximum Marks: 30

Unit: I (Debates-I)

- 1.1. Discussion on the relevance of POSDCORB model
- 1.2. Impact of New Public Administration on Welfare Functions of government

Unit: I (Debates-II)

- 2.1. Visit to any local Staff and Line Agency in any government department.
- 2.2. Importance of Social Audit in ensuring accountability and transparency in Public Administration